

A/P Check Listing

Vendor Range - 1 & 1 INTERNET INC' - XEROX CORPORATION
Date From - 11/15/2013 Date To - 12/12/2013

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Check Number	Bank	Vendor	Date	Amount
24722	1	- AFLAC	11/27/2013	\$1,662.65
24723	1	- AMERICAN HERITAGE LIFE INS CO	11/27/2013	\$155.12
24724	1	- ANTHEM BLUE CROSS/BLUE SHIELD	11/27/2013	\$18,295.19
24725	1	- ANTHEM BLUE CROSS/BLUE SHIELD	11/27/2013	\$14,961.30
24726	1	- ASSURANT EMPLOYEE BENEFITS	11/27/2013	\$3,194.24
24727	1	- BOSTON MUTUAL LIFE INS CO	11/27/2013	\$586.61
24728	1	- DIV OF CHILD SUPPORT ENFORCEME	11/27/2013	\$704.61
24729	1	- GRAYSON CO TREASURER'S OFFICE	11/27/2013	\$1,275.72
24730	1	- ing	11/27/2013	\$400.00
24731	1	- MINNESOTA LIFE	11/27/2013	\$356.85
24732	1	- UNITED WAY VIRGINIA HIGHLANDS	11/27/2013	\$41.70
24733	1	- VALIC	11/27/2013	\$2,100.00
24734	1	- ANTHEM BLUE CROSS/BLUE SHIELD	11/27/2013	\$494.97
24735	1	- ANTHEM BLUE CROSS/BLUE SHIELD	11/27/2013	\$494.97
24736	1	- GRAYSON CO TREASURER'S OFFICE	11/27/2013	\$37.40
24737	1	- CARQUEST OF ALLEGHANY	11/21/2013	\$223.99
24738	1	- CARQUEST AUTO PARTS	11/21/2013	\$21.98
24739	1	- VALIC	11/27/2013	\$100.00
24740	1	- APPALACHIAN POWER	12/12/2013	\$200.00
24741	1	- BANK OF MARION - VISA	12/12/2013	\$1,103.02
24742	1	- BRISTOL OFFICE SUPPLY, INC	12/12/2013	\$71.49
24743	1	- JAMES BRUCE	12/12/2013	\$40.46
24744	1	- CENTURY LINK	12/12/2013	\$51.94
24745	1	- GRAYSON CO TREASURER'S OFFICE	12/12/2013	\$566.93
24746	1	- HIGHLANDS COMMUNITY SERVICES BOARD	12/12/2013	\$600.00
24747	1	- TOWN OF MARION	12/12/2013	\$50.04
24748	1	- RAY MELTON	12/12/2013	\$50.90
24749	1	- MT ROGERS COMMUNITY SERVICE BD	12/12/2013	\$120.00
24750	1	- RALPH PRICE	12/12/2013	\$1,800.00
24751	1	- J.L. REEDY	12/12/2013	\$182.70

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Check Number	Bank	Vendor	Date	Amount
24752	1	- VALLEY ASAP	12/12/2013	\$300.00
24753	1	- COMMISSION ON VASAP	12/12/2013	\$1,001.84
24754	1	- PAM WILLIAMS	12/12/2013	\$780.00
24755	1	- WYTHEVILLE OFFICE SUPPLY	12/12/2013	\$215.96
24756	1	- REBECCA ABSHER	12/12/2013	\$22.20
24757	1	- ACE COMPUTING, INC	12/12/2013	\$175.00
24758	1	- ADAMS BUILDING SUPPLY	12/12/2013	\$195.76
24759	1	- APPALACHIAN POWER	12/12/2013	\$4,513.70
24760	1	- AMERICAN EXPRESS	12/12/2013	\$55.00
24761	1	- ANDERSON & ASSOCIATES, INC	12/12/2013	\$7,950.00
24762	1	- MILDRED ANDERSON	12/12/2013	\$16.65
24763	1	- MANDY ARCHER	12/12/2013	\$422.08
24764	1	- B & B TIRE SERVICE, INC	12/12/2013	\$2,948.00
24765	1	- LARRY BARTLETT	12/12/2013	\$219.80
24766	1	- BKT UNIFORMS	12/12/2013	\$181.95
24767	1	- BLEVINS WORKSHOP, INC	12/12/2013	\$435.74
24768	1	- BRCEA	12/12/2013	\$38,047.25
24769	1	- SPORT SUPPLY GROUP, INC	12/12/2013	\$8.19
24770	1	- CARQUEST OF ALLEGHANY	12/12/2013	\$425.99
24771	1	- CAVALIER EQUIPMENT CORP	12/12/2013	\$5,390.90
24772	1	- CARROLL-GRAYSON-GALAX SOLID WASTE AUTHORITY	12/12/2013	\$23,643.00
24773	1	- REBACCA CHAPMAN	12/12/2013	\$180.00
24774	1	- CINTAS CORP, #532	12/12/2013	\$733.61
24775	1	- SUSAN M HERRINGTON, CLERK	12/12/2013	\$2,500.00
24776	1	- CENTURY LINK	12/12/2013	\$2,624.72
24777	1	- COMCAST CORPORATION	12/12/2013	\$148.28
24778	1	- DENNIS COX	12/12/2013	\$11.10
24779	1	- THE DECLARATION	12/12/2013	\$3,618.70
24780	1	- TREASURER OF VA - DEPT GEN SER	12/12/2013	\$2,168.00

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24781	1	- DIRECT CHRYSLER DODGE JEEP RAM	12/12/2013	\$81.89
24782	1	- DISTRICT III GOVERNMENTAL COOP	12/12/2013	\$1,293.25
24783	1	- DWIGHT DUNBAR	12/12/2013	\$24.98
24784	1	- ELECTRONIC SYSTEMS	12/12/2013	\$50.09
24785	1	- THOMAS FARMER	12/12/2013	\$5.55
24786	1	- FLEETPRIDE	12/12/2013	\$4,811.23
24787	1	- FLORES & ASSOCIATES, LLC	12/12/2013	\$797.39
24788	1	- Food City, Store #866	12/12/2013	\$349.33
24789	1	- FORD MOTOR CREDIT CO	12/12/2013	\$34,572.19
24790	1	- FRIES RECREATION CENTER	12/12/2013	\$833.33
24791	1	- GALLS, LLC	12/12/2013	\$111.46
24792	1	- GALAX GAZETTE	12/12/2013	\$746.86
24793	1	- GRAYSON CO SCHOOL BOARD	12/12/2013	\$10,560.77
24794	1	- GRAYSON CO SHERIFF'S OFFICE	12/12/2013	\$103.04
24795	1	- GRAYSON HIGHLANDS FAMILY MED.	12/12/2013	\$150.00
24796	1	- Grayson National Bank	12/12/2013	\$130.00
24797	1	- GRAYSON CO TREASURER'S OFFICE	12/12/2013	\$20.00
24798	1	- The Gun Shop	12/12/2013	\$255.26
24799	1	- HASH CONSTRUCTION & REPAIR, LLC	12/12/2013	\$1,000.00
24800	1	- HIGH COUNTRY SPRINGS, LLC	12/12/2013	\$22.00
24801	1	- HILL STUDIO PC	12/12/2013	\$3,233.00
24802	1	- SUSAN HODGES	12/12/2013	\$472.34
24803	1	- INDEPENDENCE TIRE CO	12/12/2013	\$323.82
24804	1	- TOWN OF INDEPENDENCE	12/12/2013	\$491.79
24805	1	- Inetix Controls, LLC	12/12/2013	\$1,950.00
24806	1	- Barbara J. Kagey	12/12/2013	\$3,772.64
24807	1	- THE LANE GROUP	12/12/2013	\$67.50
24808	1	- LEONARD'S COPY SYSTEMS, INC	12/12/2013	\$90.00
24809	1	- MATTHEW BENDER & CO, INC	12/12/2013	\$81.27
24810	1	- Lingo Networks	12/12/2013	\$68.08

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Check Number	Bank	Vendor	Date	Amount
24811	1	LOWE'S HOME CENTERS, INC	12/12/2013	\$453.84
24812	1	M&W PRINTERS, INC.	12/12/2013	\$3,117.05
24813	1	Main Street Tire & Collision, LLC	12/12/2013	\$1,052.58
24814	1	MANSFIELD OIL COMPANY	12/12/2013	\$30,302.66
24815	1	ANTONINA MARDINO	12/12/2013	\$483.08
24816	1	TAMARA McPHERSON	12/12/2013	\$317.09
24817	1	MERCER DAY REPORT CENTER	12/12/2013	\$50.00
24818	1	MERRITT SUPPLY, INC	12/12/2013	\$37.44
24819	1	MODERN IMPRESSIONS	12/12/2013	\$88.21
24820	1	MODERN IMPRESSIONS	12/12/2013	\$230.00
24821	1	MID-ATLANTIC WASTE SYSTEMS	12/12/2013	\$1,314.45
24822	1	MT ROGERS PLANNING DIST COMM	12/12/2013	\$1,500.00
24823	1	MARTHA NICHOLS	12/12/2013	\$22.20
24824	1	TOMMY NICHOLS	12/12/2013	\$11.10
24825	1	NEW RIVER VALLEY REG JAIL	12/12/2013	\$41,790.31
24826	1	NWCD, INC	12/12/2013	\$985.04
24827	1	Paper Clip	12/12/2013	\$1,923.55
24828	1	PEACE OF MIND COUNSELING	12/12/2013	\$180.00
24829	1	PIEDMONT TRUCK CENTER, INC	12/12/2013	\$912.56
24830	1	PITNEY BOWES	12/12/2013	\$196.00
24831	1	GLORIA PRICE	12/12/2013	\$70.32
24832	1	PRINTELECT	12/12/2013	\$5,019.50
24833	1	PROFESSIONAL NETWORKS, INC	12/12/2013	\$1,130.00
24834	1	QUALITY AUTO PARTS	12/12/2013	\$189.85
24835	1	CENTURY LINK	12/12/2013	\$584.63
24836	1	RIXEY'S MARKET	12/12/2013	\$230.20
24837	1	USDA RURAL DEVELOPMENT	12/12/2013	\$2,415.00
24838	1	SAFLAB	12/12/2013	\$55.50
24839	1	SANDS ANDERSON PC	12/12/2013	\$7,270.90
24840	1	JUANITA SHARPE	12/12/2013	\$27.75

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24841	1	MIKE SHUPE'S HTG, A/C & REFRIG CO, LLC	12/12/2013	\$543.33
24842	1	SOUTHERN STATES	12/12/2013	\$245.00
24843	1	SUNTRUST BANK	12/12/2013	\$5.80
24844	1	SUNTRUST BANK	12/12/2013	\$212.96
24845	1	SUNTRUST BANK	12/12/2013	\$29.83
24846	1	SUNTRUST BANK	12/12/2013	\$671.84
24847	1	SUNTRUST BANK	12/12/2013	\$403.45
24848	1	SUNTRUST BANK	12/12/2013	\$75.00
24849	1	SUNTRUST BANK	12/12/2013	\$6.00
24850	1	SUNTRUST BANK	12/12/2013	\$154.03
24851	1	SUNTRUST BANK	12/12/2013	\$168.51
24852	1	SUNTRUST BANK	12/12/2013	\$1,181.91
24853	1	SUNTRUST BANK	12/12/2013	\$995.76
24854	1	SUNTRUST BANK	12/12/2013	\$43.50
24855	1	SUNTRUST BANK	12/12/2013	\$1,389.42
24856	1	SUNTRUST	12/12/2013	\$11.45
24857	1	SUNTRUST BANK	12/12/2013	\$25.26
24858	1	SUNTRUST BANK	12/12/2013	\$391.91
24859	1	SURRY CHEMICALS, INC	12/12/2013	\$694.98
24860	1	SPRING VALLEY GRAPHICS	12/12/2013	\$530.00
24861	1	BILLIE R. TAYLOR	12/12/2013	\$38.85
24862	1	BOBBY LEE TAYLOR	12/12/2013	\$11.10
24863	1	TWIN CO AIRPORT COMMISSION	12/12/2013	\$7,219.01
24864	1	TWIN COUNTY E-911 REG. COMM.	12/12/2013	\$28,226.66
24865	1	TEN-TEN AIRSOFT, LLC	12/12/2013	\$75.00
24866	1	TOWN OF TROUTDALE	12/12/2013	\$525.97
24867	1	ULINE	12/12/2013	\$161.72
24868	1	US CELLULAR	12/12/2013	\$1,978.14
24869	1	US POSTAL SERVICE	12/12/2013	\$302.00
24870	1	VALIC	12/12/2013	\$300.00

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Check Number	Bank	Vendor	Date	Amount
24871	1	- VA ELECTORAL BOARD ASSOCIATION	12/12/2013	\$125.00
24872	1	- VERIZON WIRELESS	12/12/2013	\$320.08
24873	1	- VA GOVERNMENT FINANCE OFF ASSO	12/12/2013	\$35.00
24874	1	- VA PLUMBING & MECH INSP ASSOC	12/12/2013	\$30.00
24875	1	- VA SHERIFFS' ASSOCIATION	12/12/2013	\$30.00
24876	1	- JANICE WATSON	12/12/2013	\$16.65
24877	1	- WELD BUILT FABRICATION, INC	12/12/2013	\$297.56
24878	1	- WILL HORTON GRADING	12/12/2013	\$4,500.00
24879	1	- KENNETH WINANS	12/12/2013	\$13.32
24880	1	- JERRY WINGATE, JR	12/12/2013	\$3.30
24881	1	- WITMER PUBLIC SAFETY GROUP	12/12/2013	\$72.93
24882	1	- LYNDY WRIGHT	12/12/2013	\$16.65
24883	1	- XEROX CORPORATION	12/12/2013	\$514.19
162	Checks Totaling -			\$369,901.14

Totals By Fund

	Checks	Voids	Total
07	\$19.89		\$19.89
08	\$336,748.20		\$336,748.20
14	\$10,049.94		\$10,049.94
22	\$3,233.00		\$3,233.00
25	\$142.58		\$142.58
29	\$14,354.09		\$14,354.09
37	\$229.50		\$229.50
51	\$2,191.88		\$2,191.88
52	\$797.39		\$797.39
53	\$576.11		\$576.11
70	\$1,558.56		\$1,558.56
Totals:	\$369,901.14		\$369,901.14

Grayson County Board of Supervisors
Regular Meeting
December 12, 2013

Members attending were: David M. Sexton, Brenda Sutherland, Kenneth R. Belton, John K. Brewer and Glen Rosenbaum.

IN RE: OPENING BUSINESS

Mr. Kenneth Belton, Chairman, read over the Meeting Decorum.

IN RE: CONSENT AGENDA

John K. Brewer made the motion to approve; duly seconded by David M. Sexton. A discussion took place with Brenda Sutherland voicing concern on the amended agenda regarding the addition of Parks & Recreation Policy Discussion and Zoning Ordinance Discussion stating there was not any documents attached for review. Addressing Mr. Sweet, Brenda doesn't think this abides by the rules & regulations. Jonathan D. Sweet, Clerk, stated there is an article in the Rules of Procedure manual of a cutoff point that has provisions if emergency in nature which is at the discretion of the Chairman and/or board if emergency in nature; Mr. Sweet is not certain of the full extent of those items whether they are emergency in nature or not. Votes to approve the agenda and consent are as follows: John K. Brewer - Aye; David M. Sexton - Aye; Brenda Sutherland - Nay; Kenneth R. Belton - Nay; Glen E. Rosenbaum - Aye. Motion carried 3-2.

IN RE: REPORTS, PRESENTATIONS OR REQUESTS

Mandy Archer, Director of Small Business Development Center gave the following update:

January – November 2013 SBDC Report:
12/12/13

Business Plans and Funding in 2013

- 144 clients, 29 long term clients (as of 9/30/13)
 - 25 clients from Grayson County Zip Codes

- 5 training events, 155 people
 - One event was held at 1908 Courthouse. Customer Service from Heart.
 - We advertised a series of events in Grayson County geared toward start-up entrepreneurs. We did not have enough participants and had to cancel. We will continue to work with the local newspapers and look for other ways to notify citizens about services and seminars.
- 26 business plans completed during this Calendar Year
 - 4 business plans were for businesses to locate in Grayson County. Some other businesses could be for Grayson residents but I track the business based on its physical location, not the client.
- 19 business plans have received funding or private investment
 - Impact surveys will be sent out in the beginning of 2014 and capture accurate data including capital investments, private investment and jobs created, business location.
- 4 clients received technical assistance but required no capital investment.
- 3 Business Plans are out for funding or in the process with lenders. One project is in Grayson County. I have been working with that client for about 6 months on this project.
- 3 projects are non-fundable due to personal credit or lack of collateral
- 30 business plan clients (including those out for funding)
 - 10 of these projects are Grayson County projects
- 20 technical assistance clients (legal, research, etc)
 - 4 clients are located in Grayson County

2012 Small Business Jobs Act

- 28 Clients
- Assisted in business plans that resulted in three businesses receiving financing.

Grayson County Assets and Small Business Development Center

- Driven about 435 miles meeting with clients in Grayson County
- Meeting with clients at the Grange Computing Center accounts for half of those miles
- Hold Skype counseling sessions with the assistance of Scarlett McGrady at the Grange Computing Center
- We are able to video conference seminars from the Crossroads Higher Education Center to the Grange Computing Center so that residents do not need to travel all the way to Galax for seminars.
- Meet with groups at Whitetop Community Center

What are things we are doing to help Grayson County residents interested in Entrepreneurship?

- Have a Facebook page
- Have an Email Blast that you can "opt" into
- Continue professional development in order to meet changing economic needs
 - In 2014 we plan to become certified credit counselors (1½ day training)
 - Beginning in 2014 I will begin the certification process in Economic Development Finance through the National Development Council. Essentially, it is curriculum to ensure that practitioners working in low to moderate-income communities possess the strong foundation in financing and deal structuring skills needed to get deals done. I have received a scholarship from the State SBDC office for this training which will conclude in 2015.

Services include:

- Business Plan Preparation Assistance
- One-on-One Business Counseling
- Financial Analysis

- Sales Market Planning
- Specialized Business Assistance
- Workshops and Seminars
- Assistance in accessing Capital, including Enterprise Zone

Jonathan D. Sweet thanked Mrs. Archer for all the hard work and time that she puts in to make SBDC a success. Kenneth R. Belton also thanked Mrs. Archer. Mrs. Archer also reiterated that if the person(s) can't come to them, then she will travel to meet that individual(s). Glen E. Rosenbaum inquired about a limit or ceiling on any funding; Mrs. Archer responded that the SBDC doesn't have the funding; the SBDC helps prepare the individual(s) to connect to the lending institutions.

IN RE: PROCLAMATION – THOMAS M. MAYNARD

Jonathan read the following Proclamation plaque.

Thomas M. Maynard
Grayson County Board of Supervisors

January 1st, 2006 – June 28th, 2013

In recognition and appreciation of your long and distinguished service to the citizens of Grayson County as the Wilson District representative on the Board of Supervisors and for your dedication, vision and leadership.

THOMAS M. MAYNARD - CHAIRMAN
WILSON DISTRICT

KENNETH R. BELTON – VICE CHAIRMAN
OLDTOWN DISTRICT

JOHN K. BREWER
PROVIDENCE DISTRICT

DAVID M. SEXTON
AT-LARGE DISTRICT

BRENDA R. SUTHERLAND
ELK CREEK DISTRICT

JONATHAN D. SWEET, ICMA-CM – CLERK

MITCHELL L. SMITH – DEPUTY CLERK

Presented on Thursday, December 12th, 2013 in Grayson County, Virginia

Brenda Sutherland made the motion to approve; duly seconded by David M. Sexton. Motion carried 5-0. Jonathan D. Sweet and Kenneth R. Belton presented the plaque to Mr. Maynard's wife, Linda. Mrs. Maynard spoke about how much Mike enjoyed serving the people of the Wilson District and the County.

IN RE: OLD BUSINESS

None

IN RE: BOARD APPOINTMENTS

**to fulfill remainder of term left vacant by Mr. Maynard*

*Rooftop of Virginia Board of Directors – Alternate

John K. Brewer nominated Glen E. Rosenbaum; duly seconded by David M. Sexton. Motion carried 5-0.

*Chief Local Elected Officials Consortium (CLEOs)

Mr. Sweet noted this appointment is usually the Chair of the Board and with the organizational meeting scheduled for January 6, 2014 staff recommends the Board table this appointment until January. John K. Brewer made the motion to table this appointment until January; duly seconded by David M. Sexton. Motion carried 5-0.

*Grayson County Planning Commission-Board of Supervisor Representative

Brenda Sutherland nominated Kenneth R. Belton; duly seconded by Kenneth R. Belton. David M. Sexton nominated John K. Brewer; duly seconded by Glen E. Rosenbaum. John K. Brewer moved to close the nominations; duly seconded by David M. Sexton. Following "Roberts Rules" vote on first name nominated. *Kenneth R. Belton* – Ayes - Brenda Sutherland and Kenneth R. Belton; Nays- John K. Brewer, David Sexton and Glen E. Rosenbaum. *John K. Brewer* – Ayes – David M. Sexton, Glen E. Rosenbaum and John K. Brewer; Nays – Kenneth R. Belton and Brenda Sutherland. Motion carried 3-2 with John K. Brewer appointed.

*Carroll-Grayson-Galax Solid Waste Authority (CGGSWA)

David M. Sexton nominated Mitch Smith; duly seconded by Glen E. Rosenbaum. John K. Brewer moved to close nominations; duly seconded by David M. Sexton. Motion carried 5-0.

*Workforce Investment Board

John K. Brewer nominated Donna Rosenbaum; duly seconded by David M. Sexton. John K. Brewer moved to close nominations; duly seconded by David M. Sexton. Donna Rosenbaum appointed by acclamation; motion carried 5-0.

Blue Ridge Crossroads Economic Development Authority (BRCEDA)

Brenda Sutherland nominated Kenneth R. Belton; duly seconded by Kenneth R. Belton. John nominated David M. Sexton; duly seconded by Glen E. Rosenbaum. John K. Brewer moved nominations be closed; duly seconded by David M. Sexton. *Kenneth R. Belton* – Ayes – Brenda Sutherland and Kenneth R. Belton; Nays – John K. Brewer, David M. Sexton and Glen E. Rosenbaum. *David M. Sexton* – Ayes – John K. Brewer, Glen E. Rosenbaum and David M. Sexton; Nays – Kenneth R. Belton and Brenda Sutherland. Motion carried 3-2 with David M. Sexton appointed.

Twin County E911

David M. Sexton nominated Terry Combs; duly seconded by John K. Brewer. Kenneth R. Belton nominated Brenda Sutherland; duly seconded by Brenda Sutherland. David M. Sexton moved to close nominations; duly seconded by John K. Brewer. *Terry Combs* – Ayes – David M. Sexton, John K. Brewer and Glen E. Rosenbaum; Nays – Kenneth R. Belton and Brenda Sutherland. *Brenda Sutherland* – Ayes – Kenneth R. Belton and Brenda Sutherland; Nays – David M. Sexton, John K. Brewer and Glen E. Rosenbaum. Motion carried 3-2 with Terry Combs appointed.

Building Inspection Board of Appeals

Randy Lineberry's term will expire December 31, 2013 and he no longer wishes to continue to serve; David M. Sexton nominated Doug Williams; duly seconded by John K. Brewer. John K. Brewer moved the nominations cease and appoint Doug Williams by acclamation; duly seconded by David M. Sexton. Motion carried 5-0.

CSA Family Management Policy Team (CPMT)

John K. Brewer nominated Donna Rosenbaum; duly seconded by David M. Sexton. Kenneth R. Belton nominated Dan Boyer; duly seconded by Brenda Sutherland. John K. Brewer made the motion to close nominations; duly seconded by David M. Sexton. *Donna Rosenbaum* – Ayes – John K. Brewer, Glen E. Rosenbaum and David M. Sexton; Nays – Kenneth R. Belton and Brenda Sutherland. *Dan Boyer* – Ayes – Kenneth R. Belton and Brenda Sutherland; Nays – John K. Brewer, Glen E. Rosenbaum and David M. Sexton. Motion carried 3-2 with Donna Rosenbaum appointed.

District III Governmental Cooperative

John K. Brewer made the motion the reappoint Brenda Sutherland and Mary Young (alternate); duly seconded by David M. Sexton. David moved to close nominations; duly seconded by John K. Brewer. Both Brenda Sutherland and Mary Young were reappointed by acclamation. Motion carried 5-0.

Mt. Rogers Mental Health Community Services Board (CSA)

David M. Sexton made the motion to reappoint Sandy Troth and Carolyn Davis; duly seconded by Glen E. Rosenbaum. John moved to close nominations; duly seconded by David M. Sexton. Both Sandy Troth and Carolyn Davis were reappointed by acclamation. Motion carried 5-0.

Mt. Rogers PDC Transportation Rural Technical Committee

John K. Brewer made the motion to reappoint Brenda Sutherland and Amber Shuler (alternate); duly seconded by David M. Sexton. David moved to close nominations; duly seconded by John K. Brewer. Both Brenda Sutherland and Amber Shuler were reappointed by acclamation. Motion carried 5-0.

Planning Commission

Mr. Sweet received resignation letter from Stephanie Brewer so there is one more addition to the Planning Commission and four (4) appointments to fill. Brenda Sutherland noted that Robert Felicito would like to continue his position and Kenneth R. Belton noted that Larry Brannock would like to continue his position. John K. Brewer made the motion to appoint as a block - Larry Brannock, Brian Walls, Don Dudley and Tracy Anderson; duly seconded by Glen E. Rosenbaum. Mr. Sweet asked for clarification regarding what slot each would fill to make sure we have the correct number of representatives in each district. John K. Brewer made the motion and stated if not within the legal guidelines, the Board would have to clarify at a future date. Mr. Sweet wanted the Board to understand that if the appointees meet the requirements they will be appointed; if not, the Board will have to revisit the appointees. Kenneth R. Belton nominated Larry Brannock and Robert Felicito; duly seconded by Brenda Sutherland. John made motion to close nominations; duly seconded by David M. Sexton. *Larry Brannock, Brian Walls, Don Dudley and Tracy Anderson – Aye – David M. Sexton, Glen E. Rosenbaum and John K. Brewer; Nay – Kenneth R. Belton and Brenda Sutherland. Larry Brannock and Robert Felicito - Aye – Kenneth R. Belton and Brenda Sutherland; Nay – John K. Brewer, Glen E. Rosenbaum and David M. Sexton.* Motion carried 3-2 with Larry Brannock being reappointed and Brian Walls, Don Dudley and Tracy Anderson being appointed as long as all requirements are met.

New River Highlands Recreation, Conservation & Development (RC&D)

Glen E. Rosenbaum made the motion to reappoint Elaine Holeton; duly seconded by David M. Sexton. John K. Brewer moved to close nominations; duly seconded by David M. Sexton. Motion carried 5-0.

Recreation Policy Board

David M. Sexton moved to table these appointments indefinitely (Curtis Crigger, Mitch Hawks, Chris Anders, Randy Shinault); duly seconded by Glen E. Rosenbaum. Motion carried 5-0.

Department of Social Services Board

Brenda Sutherland nominated Kate Irwin; duly seconded by Kenneth R. Belton. John K. Brewer moved to close nominations; duly seconded by David M. Sexton. Kate Irwin was appointed by acclamation; 5-0.

Wythe-Grayson Regional Library

Brenda Sutherland reappointed Linda Boyer. David made the motion to close nominations; duly seconded by Glen E. Rosenbaum. Motion carried 5-0.

Zoning Board of Appeals

John K. Brewer made the motion to table these appointments/reappointments (Dennis Cox and Marie Kivett) indefinitely; duly seconded by Glen E. Rosenbaum. Aye – David M. Sexton, Glen E. Rosenbaum and John K. Brewer; Nay – Kenneth R. Belton and Brenda Sutherland. Motion carried 3-2.

IN RE: PUBLIC HEARING(S)

- Public Hearing to receive public comment on the adoption of the Grayson County 5-Year Comprehensive Plan

Kenneth R. Belton opened the public hearing. No one signed up to speak. Brenda Sutherland made the motion to close public hearing; duly seconded by David M. Sexton. Motion carried 5-0. Mr. Sweet made note that it took approximately sixteen (16) months to develop and complete the 254 page document. There is lots of good information on the County in the book and encouraged everyone to get on-line and read it. John K. Brewer made the motion to approve; duly seconded by David M. Sexton. Motion carried 5-0.

IN RE: GRAYSON COUNTY PUBLIC SCHOOLS MONTHLY REQUISITION-DECEMBER 2013

John K. Brewer made the motion to approve \$392,698.53 for the month of December; duly seconded by Brenda Sutherland. Motion carried 5-0.

IN RE: APPROPRIATION – GRANT COMPUTING CENTER

Jonathan D. Sweet addressed the Board. As the Board is currently aware, the Grant Grange's Public Computing Center is slated to close as a result of the expiration of a federal broadband grant that was utilized to retrofit, equip and man the community public computing center. As a result of the discontinuing funding, the county has the opportunity to acquire the center's assets and continue the operations for the remainder of the year through an emergency appropriation if the Board so chooses in the amount of \$19,712. This would staff the facility for approximately 6 months and give our staff time to come up with a game plan. If the board so chooses the funds could come out of Economic Development Line 08-8120-5600 for the purpose of funding the continued operations through June 30, 2014 for the benefit of the citizens of the Grant community and Grayson County. Consideration of accepting all assets of the Wired Road Authority and with the understanding that the facility, equipment and the staff, on January 1, 2014 would become the financial responsibility of both the County and the Center's users; and that the Center shall be under the full authority and control of the County as would any other county facility and department; and the staff shall be tasked with exploring new partnerships, service offerings, revenue streams and other creative and resourceful measures to make the Computing Center even more community benefitting, self-supportive and financially feasible and incorporate such opportunities into the financial planning and budget request for FY-15. Glen E. Rosenbaum stated that he doesn't have enough information to give them the funds to carry them through June (2014). Mr. Rosenbaum made the motion to give them \$4,000 to take the facility through February 2014; duly seconded by John K. Brewer. This would also allow them time to get the information to him that he needs. A discussion took place regarding the monthly amount it takes to operate; David M. Sexton noted that according to his information monthly operating expenses are approximately \$3,285 funded by the county and tax payers. Glen E. Rosenbaum made the statement again that he makes the motion to give them \$4,000 to get the facility through February 2014 and then revisit the issue. Grant Computer Center has been in operation for 3 years. Kenneth R. Belton made note that the people in that district need that facility. David M. Sexton also asked if we are committing ourselves for future increase in budgets and if we take over the assets would it be our responsibility through June 30, 2014. Mr. Sweet noted that we would only be responsible through June 30, 2014. Nothing beyond that date is committed. David M. Sexton requested the Board amend Glen E. Rosenbaum's request and appropriate two (2) months to the Center to give staff time to get the answers for Mr. Rosenbaum; no second so original motion carried. Aye – Glen E. Rosenbaum, John K. Brewer and David M. Sexton; Nay- - Kenneth R. Belton and Brenda

Sutherland. Mr. Belton noted that his nay decision is because the center has been there for 3 years and we should know whether it's working or not and that it is tax payer dollars. Motion carried 3-2.

IN RE: AUTHORIZE PUBLIC HEARING – 2005 SCHOOL SUBSIDY GRANT PROJECT(S) LIST

Please be advised of the impending School Board request to utilize latent proceeds remaining from a VPSA Loan for the 2005 Fries/Providence construction projects (earmarked for Providence renovations). Pursuant to Public Finance Act requirements, the monies can only be utilized by the school system for qualifying school projects, but must first be duly authorized by the Board of Supervisors following a Public Hearing.

The School Board has developed a list of qualifying projects and will be conducting their own Public Hearing on Monday, December 9th, 2013 at 6:30 PM in the Grayson County Board Room. This Public Hearing is to define the use of the monies and identify a project(s) from three (3) enumerated options. I have attached the School Board's Proposed Capital Projects list that was provided to me on Tuesday, December 2nd, 2013 for your information. Following the School Board's Public Hearing on Monday, an identified project and refined request should be provided to the Board for specific consideration.

The action being requested from staff is for the Board to approve and direct the holding of a Public Hearing at our subsequent BOS meeting in January to receive public comment on said matter. Following the Public Hearing, the Board will then take action on approving the project(s) and appropriating the VPSA funding for said purpose. I anticipate the School Board or their representative will be present to make the request at that time and to answer any questions you may have regarding the scope of the selected project.

GRAYSON COUNTY PUBLIC SCHOOLS

PROPOSED CAPITAL PROJECTS

December 2013

OPTION 1

Replace home bleachers at the GCHS football field, including the following:

- Removal/disposal of old bleachers
- Construction of retaining walls
- Grading/gravel/concrete and other site preparation as necessary
- Purchase of aluminum bleachers (seating capacity 1,133)

OPTION 2 (includes the following projects)

- A. Replace boilers at GCHS/IES with oil or propane
- B. Electrical upgrade at IMS
- C. Install drop ceiling in GCHS hallways and update lighting
- D. Coat roof at IES
- E. Replace steam lines and traps at GCHS

OPTION 3

Spend \$100,000 on each of the above options (Option 1 and 2), with the remainder of Option 1 to be completed as a community based project, and facility upgrades under Option 2 to be financed by year-end funds and/or as part of the 2014/2015 maintenance budget.

There were two motions that were passed at Monday night's school board meeting.

1) At the conclusion of the public hearing to discuss the estimated \$204,000 loan being held in reserve, the board approved option #3, which split the amount between the bleacher project and school capital improvement projects. This motion states that we have until May 1st to secure commitments from other sources of revenue to proceed with the bleachers, otherwise, the money will be used for other items on the approved list. The Board of Supervisors may entertain supporting this project as a special venture or include it as part of the annual budget discussions.

2) The school board passed a motion to enter into a joint venture with the Board of Supervisors and the Town of Fries to replace the grandstand roof and soffits at the baseball field. The motion passed states that the school board would provide \$10,000 if the Board of Supervisors would match it with \$10,000 and the Town of Fries would provide \$10,000 worth of labor. Any monies left over because of the volunteer labor would be used to refurbish the concession stand.

We look forward to hearing from the Board of Supervisors and thank you for your continued support and for your recent contributions to our school division. Our recent partnerships have benefited our students and staff, and help provide the best quality education possible for Grayson County.

With Appreciation & on Behalf of the School Board,

Thank You,

Kevin Chalfant
Superintendent of Schools
Grayson County Public Schools

Action Items:

Approval of Use of Funds from Previous Loan: After the public comments and much discussion Mr. Chalfant's recommendation to the Board was to approve Option 3 as listed.

Option 1 - \$200,000

Replace home bleachers at the GCHS football field, including the following:

- Removal/disposal of old bleachers
- Construction of retaining walls
- Grading/gravel/concrete and other site preparation as necessary
- Purchase of aluminum bleachers (seating capacity 1,133)

OPTION 2 (includes the following projects)

- A. Replace boilers at GCHS/IES with oil or propane: \$50,000
- B. Electrical upgrade at IMS: \$16,000
- C. Install drop ceiling in GCHS hallways and update lighting: \$20,000
- D. Coat roof, replace lights, remodel bathrooms at IES: \$50,000
- E. Replace steam lines and traps at GCHS: \$65,000

OPTION 3

Spend \$100,000 on each of the above projects, with the remainder of Option 1 to be completed as a community based project, and facility upgrades under Option 2 to be financed by year-end funds and/or as part of the 2014/2015 maintenance budget. If the additional funds to complete Option 1 are not pledged in writing by May 1, 2014, the \$100,000 set aside for the bleacher project may be used to complete additional projects listed under Option 2.

On motion Mr. Holdaway, seconded Mr. Burris it was moved to approve Option 3 as listed.

Mr. Bailey -- YES

Mr. Holdaway -- YES

Mr. Burris -- YES

Mrs. Cassell -- YES

Motion carried unanimously

Approval of Fries Grandstand Construction Project: It is the recommendation of the Superintendent that the Grayson County School Board approve a capital construction project to repair the grandstand roof of the Fries athletic facility owned by the division and used by various groups in Fries and Grayson County. The proposal would be a joint venture between the School Board, the Grayson County Board of Supervisors and the Town of Fries. The school board would provide \$10,000 toward the project if matched by the Board of Supervisors contribution

of \$10,000. The Town of Fries will provide up to \$10,000 worth of labor to remove the old roof and soffit, and replace them with a metal roof and a new soffit. Any additional funds will be used to refurbish the concession stand on the property. This project would begin when each entity signs a binding MOU committing funds or when those funds have been secured. The total cost of the project is estimated at \$30,000.

On motion Mr. Burris, seconded Mr. Holdaway, it was moved to approve a capital construction project to repair the grandstand roof at the Fries athletic facility owned by the division and used by various groups in Fries and Grayson County.

Mr. Bailey -- YES

Mr. Holdaway – YES

Mr. Burris – YES

Mrs. Cassell – YES

Motion carried unanimously

These monies can only be used for approved school projects. The Board must appropriate these funds. At the School Board meeting on Monday, they chose option 3 which is a blend of two (2) projects. After much discussion, Mr. Sweet made the Board aware that the School is only requesting the Board approve a Public Hearing. Mr. Sweet explained that this loan has been sitting in escrow since 2005 and that money cannot be used to pay on current loans. John K. Brewer made motion to table discussion on the ballpark and upkeep to give us time to research the original agreement with the School Board. Brenda Sutherland made the motion to authorize a public hearing; duly seconded by John K. Brewer. Motion carried 5-0.

IN RE: PARKS & RECREATION POLICY COMMITTEE DISCUSSION

David M. Sexton noted that he had this item added to the agenda. He'd like to see the Recreation Park Director go back to answering to the County Administrator entirely and he made a motion to disband the Recreation Policy Board entirely; duly seconded by Glen E. Rosenbaum. Discussion ensued. Mr. Sexton feels that the Parks and Recreation needs some policies written up and would be better served moving in this direction. Mr. Belton asked Mr. Sweet if there were any grants given to Recreation Board that would not allow the board to do this. Mr. Sweet stated he would need to do some more research to see; committee formed in 2004, not aware if a political subdivision of Grayson County and if funding was pursued through grants. Votes to disband Parks & Recreation Policy Committee are as follows: Aye – David M. Sexton, Glen E. Rosenbaum and John K. Brewer; Nay – Kenneth R. Belton and Brenda Sutherland. Motion carried 3-2.

IN RE: ZONING ORDINANCE DISCUSSION

Glen E. Rosenbaum requested this item be placed on the agenda. Request was made approximately on Monday; Mr. Belton made note of Article 6.8 of the Grayson County Board of Supervisors 2013 Rules and Procedures that state preparation of agenda – except where emergency circumstances require otherwise, every item to be placed on the agenda shall be received in the office of the County Administrator by no later than noon on the Wednesday prior to the week of any regular meeting of the Board; notice was received three (3) days ago; John K. Brewer made note that at this juncture, the

consent agenda & revised agenda has been approved. David M. Sexton noted the objection and stated that Mr. Rosenbaum was sworn in on Friday which is after the Wednesday noon deadline in the Rules and Procedures. Mr. Rosenbaum made the motion to hold a public hearing to discuss repealing zoning; duly seconded by John K. Brewer. Jonathan discussed the process – it's a public hearing to officially receive public comment and a state code matter which has to go to the Planning Commission for deliberation and to be heard by public hearing plus all landowners will have to be notified (current/future) by certified mail and advertise appropriately per code requirement. This needs to go to the Planning Commission for them to develop an order of development ordinance of repeal, conduct a public hearing and make a recommendation to the Board of Supervisors. Once that's been completed the Board would have to hold a public hearing on the same matter. Glen E. Rosenbaum withdrew his motion. John K. Brewer made the motion to direct the Planning Commission to establish an ordinance of repeal and set up a public hearing; duly seconded by David M. Sexton; aye – John K. Brewer, David M. Sexton and Glen E. Rosenbaum; nay – Kenneth R. Belton and Brenda Sutherland. Motion carried 3-2.

IN RE: COUNTY ADMINISTRATOR'S REPORT

Jonathan D. Sweet presented the following report:

- Community Development/Infrastructure: Lead Meter Replacement Project – project is now complete now that all the lead water in the Old Town District's water system have been successfully replaced with new iPERL meter system that is highly accurate, proactively intelligent, extremely efficient and most importantly lead-free. This new system will potentially allow us to do touch-reads, electronically transmitted leak detection and diagnostics in real-time through our Water System department within the Treasures' office. Approximately 125 meters have been replaced and have completed a portion of the CIP project through 100% grant funding at \$80,000.
- Projects and Programs: The Nuckolls Curve Water Line Project has reached the point and is ready to pursue construction funding. We will begin working on grant applications to DHCD and potentially other funding agencies and will keep the Board and the applicable residents apprised of our progress.
- Public Notifications: Technical specification, hydraulics and waterworks permit application were approved by VDH on November 7, 2013 for the Nuckolls Curve Road Waterline Extension. The Erosion and Sediment Control Plan (E&S) was approved December 5, 2013. Fire Flow policy with local fire chief and amend the existing water purchase agreement with the City of Galax.

- Grants: We have applied for a competitive grant through the Recreational Trails Program for \$220,000 to complete a trails connector project in our Recreation Department. This funding will allow us to install a much needed restroom facility at our upper ball fields as a trail head, connect our pedestrian trail to our park trail network and install handicap and geriatric exercise equipment stations along the path for use by our handicap and aging community. This equipment will further make our facilities unique and add value to this segment of our community and we will keep the Board apprised of our progress.
- Personnel: Grayson County's Building Department staff is 100% Certified by the ICC. The press release stated, "...through rigorous testing, professional certification were earned by James Moss for Certified Building Official, Property Maintenance Official, Residential Building Inspector, Commercial Building Inspector, Residential Energy Inspector and Residential Energy Plan Examiner, as well as for Jada Black, Permit Technician.

Brenda also noted that she attended the 6yr VDOT meeting and County Administration office does have the forms for road requests if anyone needs one.

Kenneth R. Belton also wanted to thank VDOT for their help and effort in getting the guardrails up on Rt. 94.

Brenda Sutherland also wanted to thank Mike Guy at Mt. Rogers for all the hard work and time he puts in, it's very much appreciated.

IN RE: DEPARTMENT HEAD REPORTS

As presented.

IN RE: REGISTERED SPEAKERS & PUBLIC COMMENT

Kathy Cole, Gloria Price, David Hauslohner, Freda Hutton, Nicki Weir, Kate Irwin, all spoke regarding the Grant Computer Center.

Betsy Shearin, Fred Weatherman and Chris Anders spoke regarding the board's decision to disband the Parks and Recreation Board.

IN RE: CLOSED SESSION

None

IN RE: ADJOURN

John K. Brewer made the motion to adjourn until Monday, January 6, 2014 at 5:00 p.m.;
duly seconded by David M. Sexton.